

**ESSEXVILLE/HAMPTON SCHOOLS
ELECTION COORDINATING COMMITTEE MEETING
JANUARY 17, 2007
BAY COUNTY, MICHIGAN**

Members of the Essexville/Hampton Election Coordinating Committee convened at 1:00 p.m. at the Alice and Jack Wirt Public Library meeting room on January 17, 2007. The purpose of the meeting was to review and discuss updates to the "Election Consolidation" report filed with the Secretary of State in 2005.

Members present: Cynthia A. Luczak, Chairperson, Bay County Clerk
Pamela Wright, Hampton Township Clerk
Cynthia Fournier, City of Essexville Clerk
Ann Hebert, Essexville/Hampton Schools Representative
Jill Urban, Essexville/Hampton Schools Board of Education Secretary
Patti Shorkey, Bay County Deputy Clerk

Chairperson Luczak noted the meeting complied with the Open Meetings Act.

Chairperson Luczak explained the school district election coordinating committee must meet no later than January 31, 2007 in order to review the initial report filed by the committee with the Secretary of State in 2005. The report must then be submitted to the Secretary of State within two weeks of the meeting. Updates to the report were detailed by the Chairperson.

When conducting school elections, Bay County's precincts are the same as in a local, state or federal election.

Due to voter confusion over voting locations, other counties who had established school district precincts are now converting their school election precincts to follow state and federal election precincts. Hampton Township combines two precincts, that vote at the same location, into one in order to reduce precinct worker and ballot expenses.

P. Wright, Hampton Township Clerk, confirmed that precincts have been successfully combined based on ballot content as a cost saving measure for the school districts.

Election expenses are based on the jurisdiction of the ballot explained Chairperson Luczak. She suggested that cost savings would be realized by changing election dates to coincide with state and federal elections. School board member terms are designed to align with fiscal year end. In the event of term changes, the report may be reviewed and amended by mutual agreement.

Purpose and features of the Automark Voter Assist Terminal was described by Chairperson Luczak in length as well as the possible programming cost to the district in 2008.

Chairperson Luczak asked for questions and comments.

J. Urban, Essexville/Hampton School Board Secretary, requested a ballpark figure for Automark programming costs.

Chairperson Luczak replied the vendor of the Automark has not provided a fee schedule. As an example of costs, the 2006 Primary election programming fee for Bay County was \$4000 and the 2006 General election was \$8000. Automark programming fees charged to the schools will be based on ballot content and split by the school districts as are all fees associated with the election.

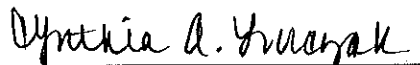
J. Urban, Essexville/Hampton School Board Secretary, questioned the cost of the Board of Canvassers.

Chairperson Luczak explained the schools are only responsible for their portion of the election. If they were on a state, federal or county election, there would be no charge to the schools unless additional costs were incurred due to the ballot content.

J. Urban, Essexville/Hampton School Board Secretary, questioned the clarity changes in the billing section of the report.

Chairperson Luczak stated the section was amended to clarify the timeliness of the expenses submission due to the school fiscal year ending June 30th of the year.

The meeting adjourned at 1:40 p.m.



Cynthia A. Luczak, Chairperson

The following reflects the changes made to the Essexville-Hampton School District Election Consolidation report:

Cover Page- Changed Plan Date to January 17, 2007

Table of Contents Page-1. Added example of State reimbursement outline.
2. Added separate Registered Voters page.

School Election Consolidation Coordinating Committee Page-Update to reflect current Essexville City Clerk.

School Board Member Page-An update of members, offices and terms.

Registered Voters Page-Updated totals as per Qualified Voter File.

County Clerk Responsibilities Page- 1. Change public notice requirements for "Close of Registration" and "Notice of Election" to one (1) each, per MCL 168.498(3).
2. Added verbiage "May enter into mutual agreement for programming services contingent upon jurisdiction of the ballot."
3. Added verbiage "Forward any reimbursement disputes to the Secretary of State for resolution".

Local Clerk Responsibilities Page- 1. Clarified "Clerk or designee shall" be available on the Saturday prior to the election in order to issue absentee ballots.
2. Clarified verbiage in presenting verified account of actual costs of conducting the school district's regular or special election.
3. Added "Work with local School Board to resolve any disapproved cost issues".
4. Removed "who have opted in" in regard to establishing precinct boundaries.

School Board Secretary Responsibilities Page- 1. Added "School Board may be subject to a portion of programming fees associated with the Automark Voter Assist Terminal in 2008."
2. Added "Work with local city and township clerks to resolve any "disapproved costs" issues".

Signature Page-Update to reflect current Essexville City Clerk.